

**DELAWARE CRIMINAL JUSTICE INFORMATION SYSTEM  
BOARD OF MANAGERS  
PUBLIC SESSION MEETING MINUTES  
February 27, 2017**

**OPENING AND ATTENDANCE**

The Board of Managers meeting was held at the Veteran's Affairs office located in Dover, Delaware. Ms. Bhate called the meeting to order at approximately 9:00 a.m.

**BOM MEMBERS**

Major Robert Hudson III	DSP
Marian Bhate	ODS
Greg Patterson	DOJ
Secretary James Collins	DTI
Chief William Bryson	Camden PD
Nancy Dietz	DYRS
Marianne Kennedy	JP Court
Lt. Fred Calhoun III	NCCPD

**ALTERNATES**

Michelle Hoffman	
Leann Summa	Family Court

**STAFF**

Michael Kelly	DELJIS
Lynn Gedney	DELJIS
Peggy Bell	DELJIS
Jennifer Dickinson	DELJIS
Lisa Morris	DAG

**PUBLIC AND NON-VOTING PARTIES**

Anthony Spiezio  
Renee Rigby  
Capt. Benjamin Parsons  
Seth Polk  
Ronald Stoner  
Angel Alejandro  
Kenneth Brown  
Jonathon Ricketts  
Gary Bailey  
Teresa Weldon  
Lynda Rutter

**I. REVIEW AND APPROVAL OF JANUARY MEETING MINUTES**

- **BOM Public Session Minutes**- A motion was made by Chief Bryson to approve the BOM January 2017 Public Session Minutes and seconded by Mr. Patterson. All approved. Motion carried.
- **BOM Executive Session Minutes**- A motion was made by Chief Bryson to approve the BOM January 2017 Executive Session Minutes and seconded by Major Hudson. All approved. Motion carried.

**II. HEARINGS**

A motion was made by Chief Bryson to enter Executive Session pursuant to 29 Delaware Code §10004 to discuss criminal files and criminal records, the disclosure

of which would constitute an invasion of personal privacy, and/or to discuss documents excluded from definition of public record where such discussion may disclose the contents of such documents, including pursuant to §10002 (l)(3)(5)(6)(9) and seconded by Major Hudson. All approved. Motion carried. Lt. Calhoun recused himself for the hearing.

- Case # 20160775-A motion was made by Major Hudson for the Appellant to be retrained and re-sign the DELJIS forms and seconded by Secretary Collins. Eight approved with one abstention. Motion carried.

A motion was made by Lt. Calhoun to enter Executive Session pursuant to 29 Delaware Code §10004 to discuss criminal files and criminal records, the disclosure of which would constitute an invasion of personal privacy, and/or to discuss documents excluded from definition of public record where such discussion may disclose the contents of such documents, including pursuant to §10002 (l)(3)(5)(6)(9) and seconded by Mr. Patterson. All approved. Motion carried.

- Case # 2016074-A motion was made by Major Hudson to dismiss the case against the Appellant and seconded by Chief Bryson. All approved. Motion carried.

A motion was made by Secretary Collins to enter Executive Session pursuant to 29 Delaware Code §10004 to discuss criminal files and criminal records, the disclosure of which would constitute an invasion of personal privacy, and/or to discuss documents excluded from definition of public record where such discussion may disclose the contents of such documents, including pursuant to §10002 (l)(3)(5)(6)(9) and seconded by Lt. Calhoun. All approved. Motion carried.

Ms. Dietz recused herself for the hearing.

- Case # 20160760- A motion was made by Lt. Calhoun to suspend the Appellant from the DELJIS system and seconded by Chief Bryson. Six approved, two opposed, and one abstention. Motion carried.

### **III. NETWORK MANAGEMENT**

- Ms. Bell reported that there are some changes that are being made to the network and notifications of downtime are being sent to agencies to make them aware.

### **IV. STRATEGIC ISSUES**

- DELJIS Modernization Plan- Secretary Collins reported that there were no new updates to the mainframe upgrade since the last meeting. DTI suggested the next step is to form sub-committees to determine what is needed.

## **V. COMMITTEE REPORTS**

- Slate of Officers from Nominating Committee-The Slate of Officers that were laid on the table includes the following: Chair-Ms. Bhate, Vice Chair-Lt. Calhoun, and Secretary-Ms. Kennedy. The voting for officers will take place publically at the next meeting.

## **VI. OLD BUSINESS**

- Automated Usage Statistics-Ms. Bell reviewed the automated usage statistics with the attendees. Ms. Bell will reach out to Wilmington Police to encourage them to start using the new system.

Ms. Bell reminded that individuals who write manual summonses still have to take the sworn document to court. There will be a new IDR and DELJIS will be working with the Attorney General's Office.

Project Status Report-Ms. Bell reviewed the project status report with the attendees (See attached).

## **VII. NEW BUSINESS**

A copy of the DELJIS Joint Finance Committee packet was distributed to the voting members and Ms. Bell discussed the information in the packet. Ms. Bell is requesting an increase to the DELJIS surcharge to \$3. Ms. Bell addressed that there are two vacant positions on the Board. One vacant Board member is the Courts and correspondence has been sent and we are waiting on a court decision. A Letter was sent to the Senate Pro Tem to name a non-voting member from the Senate. Ms. Bhate praised Peggy for doing such a great JFC presentation.

Mr. Michael Kelly was introduced to the Board and is the new DELJIS Investigator.

## **VIII. PUBLIC COMMENT**

Mr. Spiezio reported that the QWS secure platform gets upgraded this week and if the users are not updated on the newest version, they will not be able to log into QWS.

## **IX. ADJOURNMENT**

A motion was made to adjourn by Lt. Calhoun and seconded by Chief Bryson at approximately 1:00 p.m.